

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
October 17, 2017

The Board of Trustees of the Colonial Pine Hills Sanitary District met on October 17, 2017 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Peter Rausch, Trustee; Gerald Burdick, Trustee; and LeRoy Draine, Trustee. Present also were Jim Martin, Manager; Ted Schultz, Engineer; Terry Frease, Maintenance; and Mike Riker, System Operator. Also present in the audience was resident Jeannette Mills.

AGENDA:

Burdick made motion, seconded by Rausch, to approve tonight's agenda without change. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion, seconded by Nolting to approve the minutes of the September 19, 2017 meeting without change. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for September was presented. Martin reported revenue and expenses and noted that revenue was still very good and running ahead of last year in revenue with near normal expenses. The revenue increase is from the July warm spell and the rate increase that was effected in January. There were no questions concerning this report so Burdick made a motion, seconded by Nolting, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of September was presented. Martin reported the District was required to make application with the County for a Conditional Use Permit for our office building. He sent out 25 certified letters to the residents within 500 feet of the building explaining our construction project and giving them an opportunity to make comments to the County. There will be a hearing for the permit at 9:00 AM on November 13<sup>th</sup>. We should know shortly after than if the building permit will be issued or if there is to be a delay. He stated that he has had the fire hydrant map renumbered to include all hydrants and that the map has been printed. Terry and/or Mike will be physically numbering the hydrants. The draft budget is complete and will be passed out at the end of this meeting. You can review it and it will then be formally discussed at the November meeting. Email Martin with any questions and he will have answers at the meeting. There will be a Trustee Election on Tuesday, January 2<sup>nd</sup>. We have a single opening, the incumbent is Ed Mills. A service line leak was called in on Croyle Avenue. It appears to have been leaking for some time but had not surfaced. It was the responsibility of the homeowner and they have been billed. There being no further discussion of the Manager's

Report Nolting made motion, seconded by Burdick, to approve the report. The motion passed by voice vote.

#### OPERATOR'S REPORT:

Riker make his Operator's report. He reported the monthly water production and the status of the wells. All wells were reported as operating normally with minimum maintenance required. He has changed the pumping times to meet the winter peak demand periods that went into effect on October 1st. There being no questions Burdick made motion, seconded by Nolting to accept the Operator's report. The motion passed by unanimous voice vote.

#### OLD BUSINESS:

1. Office Building: Martin reported we had to apply for a County Conditional Use Permit. That has been done and the hearing is set for November 9<sup>th</sup>. All residents within 500 feet have been notified should they wish to make a comment to the County. Once the permit is officially approved construction should begin within a couple of days. We have had one pre-construction meeting and will have another the day after the permit is approved.
2. Sewer Service Agreement with Rapid City: Tabled until Attorney can be present. Tentatively set for November meeting.
3. Fire Hydrant Numbering: As said above the maps have been re-printed displaying the updated numbers. Now the hydrants are ready to be physically numbered..

#### NEW BUSINESS:

1. Audience Comments: There were none.

At 7:40 PM Burdick made motion to adjourn the meeting. The second was made by Draine. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin  
Manager/Clerk