

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
June 17, 2025

The Board of Trustees of the Colonial Pine Hills Sanitary District met on June 17, 2025 at the CPHSD Office Building. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; LeRoy Draine, Trustee; and, Peter Rausch, Trustee. Ron Colerick, Trustee was absent. Present also was Jim Martin, Manager; Mike Riker, Operator; and Steve Burgad, Maintenance.

AGENDA:

Nolting made motion, seconded by Draine to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Draine made motion to approve the minutes of the May 20, 2025 as written. A second was given by Nolting. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

Mills asked if there were any questions or comments pertaining to the financial report. There being none, Draine made motion, seconded by Rausch, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported the state has revised the open meeting rules to include the requirement for each political subdivision to have an annual review of the rules and document that review in their minutes. Also, the rule has been clarified as to what can be discussed in email, or other communication, that will not constitute a quorum of members that may limit the conversation. Martin wishes to put this subject on the July meeting agenda to discuss the rules in general. Our Attorney will be in attendance at that meeting. The remainder of the Manager's report will be discussed during Old Business. There being no further comments, Nolting motioned to accept the Manager's report. The second was given by Draine. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker reported production levels and sampling/testing results. He gave a report on the repairs made on the Conifer well production as well as the additional parts on order. The well is running but still requires some updated parts. He also mentioned that the State has passed out testing information concerning PFAS that will be done in June. He also stated that Central Divers in Pierre will come out to replace the sacrificial anodes in the water storage tank the next time they are in the area. These anodes help to reduce the corrosion in the tank that develops as water moves. There being no questions or comments, Nolting made motion, seconded by Draine to approve the Operator's report as written. The motion passed by unanimous voice vote.

## OLD BUSINESS:

1. *SCADA System Upgrade*: Riker stated that all parts are now in receipt and that IT is working on the programming and should be out to install the new system soon.
2. *Falcon Crest II Subdivision*: Martin said that the developer is ready to submit its plan to the City for approval but is waiting for CPHSD to sign off that we concur. We have been working with the developer to write a right of way easement for 10 feet either side of the pipeline as it is installed. This will give us some a safety net should the contractor place the pipeline in a position that we will have to be on private property should repairs need to be done. This easement was signed today and will be filed by our Attorney tomorrow. At that time Martin will send information to the City that we are on board with the subdivision.
3. *Ground Penetrating Radar system*: Yesterday, David Kelly from USRadar was out with a demonstration unit to show us how this machine can be used to locate buried assets such as pipes, valves, etc. This demonstration was requested by resident Gerald Burdick in regards to his possible purchase of a similar machine that can be used for his business needs and perhaps be contracted out for our use. The demo proved that the unit can locate buried items, but there is substantial training and/or, experience required so as to decipher the information. The demo included an eight-inch pipeline and fittings, a four-inch pipeline and a septic drain field. I am encouraged by what I saw and I think that this is probably a good tool for us to be involved with. We will have to select personnel for in-depth training and determine what is a fair price to pay for its usage.

## NEW BUSINESS

Mills asked for any additional comments. There being no other business before the Board, Mills reminded us that we will meet again July 15, 2025 and asked for a motion to adjourn. Nolting stated he would not be at the July meeting due to a family commitment. At 7:35 pm, Draine made motion to adjourn, seconded by Rausch. The motion passed by voice vote.

Respectfully submitted,  
Jim Martin, Manager/Clerk