

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
January 21, 2025

The Board of Trustees of the Colonial Pine Hills Sanitary District met on January 21, 2025 at the CPHSD Office Building. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; and Ron Colerick, Trustee. LeRoy Draine, Trustee and Peter Rausch, Trustee were excused because of other commitments. Present also was Steve Burgad, Maintenance; Talbot Wiczorek, Legal Counsel; and Mike Riker, Operator.

AGENDA:

Colerick made motion, seconded by Mills to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

INTRODUCTION OF NEW BOARD MEMBERS

There being no interest from customer members to present nominating petitions to the Board for Trustee election, President Mills re-appointed incumbent Trustees Donald Nolting and Peter Rausch to new three-year terms as Trustees. There was no opposition to the appointments.

ELECTION OF OFFICERS FOR CY2025

President Mills opened the floor for nominations for President of the Board for CY2025. Nolting made nomination for Mills to continue as President. This nomination was seconded by Colerick. No other nominations were presented. The nomination passed by unanimous voice vote. The floor was then opened for nominations for Vice-President of the Board for CY2025. Colerick nominated Nolting to continue as Vice-President for another year. The nomination was seconded by Mills. No other nominations were presented. The nomination passed by unanimous voice vote.

MINUTES:

Nolting made motion to approve the minutes of the December 17, 2024 as written. A second was given by Colerick. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

The financial report for November was presented by Mills in the absence of Martin. Colerick asked why the distribution system expense under maintenance and repair was so high this month. He was told there were two major pipeline leak repairs done, one on Kerry Drive and one on Okpealuk Street. There being no other comments, Nolting made motion, seconded by Colerick, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

There was no manager's report given. Martin is recovering at home following 10 days in the hospital with pneumonia and sepsis.

## OPERATOR'S REPORT:

Riker gave the Operator's report. It consisted of production information and testing status. All systems are working nominally. Also, an updated Cellular based SCADA system has been on order. He stated that the State is reviewing the requirements for PFAS testing. It would appear we will have to test for these contaminants this year and again in 2027. These may be rather expensive tests since there are only a few laboratories that are certified for the testing. There being no questions or comments, Nolting made motion, seconded by Colerick to approve the Operator's report as written. The motion passed by unanimous voice vote.

## OLD BUSINESS:

1. *SCADA System Upgrade*: Discussed in Operator's Report, above.
2. *Falcon Crest II Subdivision*: Mike Riker said that Foth has looked at the site plan and have made several suggestions/recommendations. A copy of these plan updates is available for review.

## NEW BUSINESS

1. There was a discussion concerning how to handle customers that do not pay their bills on time. Several suggestions were made; shut water off within 60 days of non-payment or work with the County Auditor to have bill put on the tax roll,

Mills asked for any additional comments: Nolting suggested that a review of our policies of water shutoff be made. Riker suggested that should Martin be unable to continue as a Director of the Western Dakota Regional Water System Board, then the District should be appoint another person.

There being no other business before the Board, Mills reminded us that we will meet again February 18, 2025 and asked for a motion to adjourn. At 7:45 pm Nolting made motion to adjourn, seconded by Colerick. The motion passed by voice vote.

These minutes were written by Jeanette Mills, sitting in for the absent Manager. Her willingness to do this is deeply appreciated.

Respectfully submitted,  
Jim Martin, Manager/Clerk