

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
January 19, 2016

The Board of Trustees of the Colonial Pine Hills Sanitary District met on January 19, 2016 at the Whispering Pines Fire Hall. President Robert Truman called the meeting to order at 7:00 P.M. Those present were: Robert Truman, President; Gerald Burdick, Vice-President; Katie Peterson, Trustee; Donald Nolting, Trustee; and Edward Mills, Trustee. Present also were Jim Martin, Manager; Terry Frease, Maintenance; Talbot Wiczorek, Legal Counsel; Ted Schultz, Engineer; and Michael Riker, System Operator. Also present was Jeannette Mills and Peter Rausch.

AGENDA:

Burdick made motion, seconded by Mills, to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

APPOINTMENT OF NEW TRUSTEE:

With only one individual turning in petitions for the two trustee positions, no election was required. However, an appointment for the second trustee is required to either replace Truman or Nolting, both of whom terms are expiring. President Truman opened nominations for the appointment of trustees. Mills made motion to reappoint Truman. Motion failed due to a lack of a second. Burdick made motion to reappoint Nolting. Motion was seconded by Peterson. This motion passed by unanimous voice vote.

SEATING OF NEW TRUSTEES:

Vice-President Burdick welcomed Peter Rausch and Donald Nolting to the Board. Their terms are for three years. At this time Truman left the board.

ELECTION OF OFFICERS FOR CY2016:

Burdick asks for nominations for the position of president of the board. Mills nominates Burdick with Nolting making second. Rausch nominates Mills seconded by Peterson. After a short period Nolting makes motion to close nominations. Rausch seconded. This motion passed by unanimous voice vote. Burdick then asks for a vote on the office of president by stating one of the names nominated. Peterson voted Mills, Nolting voted Mills, Rausch voted Mills and Mills voted Burdick. Mills is elected President of the Board. President Mills takes over the meeting and opens nomination for Vice-President. Burdick nominates Nolting seconded by Peterson. Burdick then motions to close nominations, also seconded by Peterson. The vote to have Nolting serve as Vice-President in unanimous.

MINUTES:

Burdick made motion, seconded by Nolting to approve the minutes of the December 15, 2015 as written. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for December 2015 was presented. After a short discussion Peterson made a motion, seconded by Burdick, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of December was presented. Martin reported that on Saturday January 2nd a frozen water pipe in the Clarkson well had broken causing a flooding of the house. We have had an adjuster out to look but he suggested we have both a plumber and an electrician evaluate the situation before a final dollar amount is settled. All tax forms for 2015 have been sent out. Martin also presented a total cost of the pipeline and filtration project. There being no further discussion, Nolting made motion, seconded by Burdick, to accept the Manager's report. The motion passed by voice vote.

OPERATOR'S REPORT:

Riker presented the Operator's report. He stated the well production, water sampling and testing results, as well as the general operation of the system. He reported that the general operations and well operations are working normally. He has adjusted the operating times of the wells to conform to the non-peak electrical demand times for the winter months. The electrical work at the Conifer is completed. A water leak on Okpealuk Court was discovered yesterday and will be repaired tomorrow. This leak is all under the asphalt in the cul-de-sac. There being no further discussion Peterson made motion, seconded by Rausch, to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Filtration of Nonanna & Croyle II Wells: DENR will be out on January 26th to do a final inspection of the filtration project. We now have O&M manuals for the new skid and one of the warnings is about freezing. There was a discussion as to whether the District should purchase a small portable generator and a couple of space heaters for use. It was also suggested that a low temperature alarm be added to the SCADA system. Martin is also looking into whether hearing protection should be required when the skid is running.
2. Pinewood Drive Pipeline & Croyle II Drainage: This is schedule B of the project. This project is complete.

NEW BUSINESS:

1. Audience's Comments: No comments were offered.

There being no further business at 7:45 PM Burdick made motion, seconded by Peterson, to adjourn the meeting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk