

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
February 20, 2024

The Board of Trustees of the Colonial Pine Hills Sanitary District met on February 20, 2024 at the CPHSD Office Building. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; Peter Rausch, Trustee; and Ron Colerick, Trustee. LeRoy Draine, Trustee was absent. Present also was Jim Martin, Manager; Mike Riker, Operator; and Steve Burgad, Maintenance. Also in the audience was Jeannette Mills and Gerry Burdick.

AGENDA:

Rausch made motion, seconded by Nolting to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Nolting made motion to approve the minutes of January 16, 2024 as written. A second was given by Colerick. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

The financial report for January was presented. Mills asked if anyone had questions concerning the financial aspect. No one did so Nolting made motion, seconded by Rausch, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported the bi-annual audit will be performed by Ketel, Thorstenson in June. There will be some earlier meetings to look at the parameters of the audit. There was a service line leak at the top of Katrina Court. Since there had been two previous repairs in this area, it was decided to pull two new service lines, replacing also the tapping saddles and curb stops. We now have six new service lines out of eight on Katrina. Beth discovered a small drip in the storage tank while doing some GPS work. We have purchased a repair kit and are awaiting warmer weather to make the repair. There being no further discussion Rausch made a motion seconded by Nolting to approve the Manager's report. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker gave the Operator's Report for January. He gave the production numbers, water quality sampling information, status of wells, SCADA, etc. He mentioned he has contacted our SCADA vendor and asked that our system be upgraded to include cellular data to improve on our technology. The vendor will present a proposal at some future date. There being no questions Nolting made motion, seconded by Rausch to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. *Replacement of 4 Inch Pipelines:* Foth Engineering presented two documents for signature allowing them to proceed on the pipeline project, including the estimated cost of engineering. Martin asked the Board to delay approving/signing these documents until our Legal Counsel has had the opportunity to review them. This subject was delayed until the March meeting.
2. *Stand-by Generator for Croyle Well-house:* Written information was given to Mike Riker to review and perhaps add to the pipeline project. This will be further discussed in future meetings.

NEW BUSINESS

1. Mills gave an informational update from the annual meeting of the Fire Department and Black Hills Electric Coop. He stated that BHEC rates for residences will be increasing in late Spring by some \$5.00 per month. And also, the Fire Department is going to be asking for an increase in property taxes to pay for additional services and the replacement of some vehicles.
2. Trustee Colerick began a discussion centering on countering inflation with annual increases in water rates. Specifically, he does not think the District is charging enough to insulate us from price increases that we see each day. A lively discussion ensued. He was reminded that the District has increased its rates each of the past three years for a total of about 10 percent. It was decided to delay further discussion until the fall when the FY2025 budget is being prepared and take a look at the specifics at that time.

Mills asked for any additional comments and there was none.

There being no other business before the Board, Mills reminded us that the next meeting will be on March 19, 2024 and asked for a motion to adjourn. At 7:50 PM, Rausch made motion to adjourn, seconded by Nolting. The motion passed by voice vote.

Respectfully submitted,
Jim Martin, Manager/Clerk