

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
February 16, 2021

The Board of Trustees of the Colonial Pine Hills Sanitary District met on February 16 2021 at the CPHSD Office Building. Social Distancing was observed and facial coverings were required. Temperature of each person entering the building was taken. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; Gerald Burdick, Trustee; LeRoy Draine, Trustee; and Peter Rausch, Trustee. Present also were Jim Martin, Manager; and Mike Riker, Operator.

AGENDA:

Burdick made motion, seconded by Draine to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Burdick made motion to approve the minutes of January 19, as written. A second was given by Draine. The motion passed with a unanimous voice vote.

FINANCIAL REPORT:

The financial report for January was presented. Mills opened the floor for discussion. There was none. Rausch made motions, seconded by Draine to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported we have 98 Kamstrup meters installed, the same as last month. He has ordered 10 additional ¾ inch meters and one 1-inch meter for stock. There are two old meters that are no longer turning that may require replacement. He reported that Beth Nelson is back to work after being out for a while with family COVID concerns. All appears to be well. He has received three proposals for the installation of an emergency power generator. They are still under review as they are not consistent as to what is offered. He wants to make sure we are comparing apples to apples. There is also still the concern about the correct sizing of the generator. There is a leak on Katrina Court at the street that has been forwarded to Askland for repair but the weather is a problem. There being no further discussion Burdick made a motion, seconded by Rausch, to approve the Manager's report. The motion passed by unanimous voice vote.

OPERATOR'S REPORT:

Riker gave the Operator's Report. He reported the production levels for January and early February. All samples have been taken for the month and all the wells are working well. Basically, the month has been good. There being no questions Rausch made motion, seconded by Draine to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Kamstrup Metering: Discussed in Manager's Report, above.
2. Stand-by Generator Update: Martin has received three financial estimates; GenPro, RDO and Butler. There are several concerns across the three as two are recommending the generator sizing at 100 KW while the third is recommending 200 KW. Martin noted that all three representatives, while on-site, basically looked into the power panels and the equipment in the electrical room. One called Black Hills Electric to ascertain our peak electrical load during the past year. Riker pointed out that the well has a Franklin submersible pump motor rated at 100 horse power and that Kim Taylor, our well driller, says that Franklin documentation recommends a 150 KW power generator. Martin was tasked to talk to the representatives to ensure they had all the information necessary to size our machine and to talk over the details to make sure we can compare apples to apples.
3. Dean Thompson Property: The is the fellow that has two lots on the north side of Sheridan Lake Road that is asking permission to hoop-up to our system. At the January meeting the Board wanted Thompson to hire an Engineer to draw-up plans for his infrastructure. Martin has spoken to him about this and he has hired Renner Associates to do the engineering. Martin has meet with Ian Garduna from Renner on-site to discuss our requirements. Renner will do a draft for approval by CPHSD and Thompson. Once approved, then Renner will do a formal drawing for the entire project including permits.

NEW BUSINESS:

1. Draine wanted to discuss the electrical usage mainly pertaining to the Croyle II well, but with application to all wells. He had spoken with Black Hills Electric Cooperative to find out our power consumption over the past three years. He noted that the peak demand was high. But further review and a review of past electric billing statements showed that the District Operator has made adjustments to the time period the well run so as to be outside the demand period. Although this has been a problem in the past, it is no longer considered a concern.
2. Audience Comments: There was none.
3. Executive Session (Employee/Legal Matters): None Required.

At 7:46 PM, there being no further business Mills reminded the Board that we would again meet on March 16, 2021 and asked for a motion to adjourn. Burdick made such motion, seconded by Rausch. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk