

MINUTES OF THE  
COLONIAL PINE HILLS SANITARY DISTRICT  
December 15, 2020

The Board of Trustees of the Colonial Pine Hills Sanitary District met on December 15, 2020 at the CPHSD Office Building. Social Distancing was observed and facial coverings were required. Temperature of each person entering the building was taken. They ranged from 93.7 to 96.9. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Don Nolting, Vice President; Gerald Burdick, Trustee; LeRoy Draine, Trustee; and Peter Rausch, Trustee. Present also were Jim Martin, Manager; Mike Riker, Operator; and Steve Burgad, Maintenance.

AGENDA:

Mills requested that Employee COVID testing be added to New Business. Nolting made motion to approve the amended agenda, seconded by Rausch. The motion passed with a unanimous voice vote.

MINUTES:

Nolting made motion to approve the minutes of November 17, 2020, as corrected. A second was given by Draine. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

Martin gave the financial report for November. He reported that water sales are running some \$50,000 higher than 2019 at this time, but expenses are up about the same amount. The added expenses include a higher than usual number of water leak and pipeline repairs and the purchase of 99 new radio-read water meters. It was mentioned there is a check written in June 2018 for a water meter deposit refund that has not been cashed. Martin said there may be a mailing address issue. He said he mailed the check to the new address the resident gave but the check has not been cashed nor returned. Martin will look into this. Rausch reported he has two checks issued but not cashed. He does not know where they went. Martin said he will re-issue the checks. No further questions or comments were made. Nolting motioned to approve the financial report with Draine adding the second. It passed by unanimous voice vote.

MANAGER'S REPORT:

Martin reported we now have 96 Kamstrup meters installed with another 1 scheduled. He reported the situation with Beth Nelson and her family with the COVID scare. She is back to work today. He stated that he is following protocol concerning visitors as well as employees by daily sanitizing, temperature checks, distancing and limited access to the building. Clemmon's Asphalt has completed the repair of five spots in Whispering Pines. No invoice has been received as yet. We had another water leak at 8303 Okpealuk Street. This time it was a service line between the main and the curb-stop valve and a broken fitting on the other curb-stop. Askland made the repair. As of today, only Mills has turned in petitions for Trustee. Tomorrow, December 16<sup>th</sup> is the last day allowed for receiving petitions. If this continues to be the case

there will be no need for an election in January. There being no further discussion Draine made a motion, seconded by Nolting, to approve the Manager's report. The motion passed by unanimous voice vote.

#### OPERATOR'S REPORT:

Riker gave the Operator's Report. He reported the production levels for November and early December. All samples have been taken for the month and all the wells are working well. He reported that a County snow plow had backed into the fire hydrant at the top of Langenberg Court. Also, the hydrant moved a bit, Mike thinks it is not damaged internally. We will observe. Martin sent an email to the County letting them know of the incident. Rausch asked whether the number of leaks along Okpealuk Street (four or five) warrant looking into replacement of the main and the service lines and taps. There was some discussion but it appears that the cost of making individual repairs is far less expensive than replacement of a main. There being no questions Rausch made motion, seconded by Nolting to accept the Operator's report. The motion passed by unanimous voice vote.

#### OLD BUSINESS:

1. Kamstrup Metering: Discussed in Manager's Report, above.

#### NEW BUSINESS:

1. Employee COVID Testing: Mills suggested that there may be times with this virus that the District would like to have an employee tested and he further suggests that the District should pay for these employee tests. After discussion Nolting made a motion, seconded by Draine, to authorize the Manager to direct an employee (with valid reasons) to take a COVID test at the District's expense. The motion passed by unanimous voice vote.
2. Excess Water in Sheridan Lake Road Ditch: The District discharges water from filtration skid backwash and Croyle II well start-up bypass water down the hill to the ditch alongside Sheridan Lake Road. When the water is high enough in the ditch it will flow to the corner of Sheridan Lake Road and Dunsmore Road and go south to the culvert at the bottom of Dunsmore Road and exit into the pasture to the east. Part of the problem here is that the culvert on Sheridan Lake Road is blocked on the north side by Red Rocks and the County appears not to want to intervene. Draine suggested that we see if Aspen Ridge Landscaping might like to intercept the water while still in the drain pipe and direct the flow over to their tree farm and other areas. If they don't want the water then they can let it drain back into the ditch. Martin said he would contact Aspen and present the suggestion to them.
3. Audience Comments: None.
4. Executive Session (Employee/Legal Matters): None Required.

At 7:48 PM, there being no further business Mills reminded the Board that we would again meet on January 19, 2021 and asked for a motion to adjourn. Burdick made such motion, seconded by Draine. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin  
Manager/Clerk