

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
April 18, 2017

The Board of Trustees of the Colonial Pine Hills Sanitary District met on April 18, 2017 at the Whispering Pines Fire Hall. President Edward Mills called the meeting to order at 7:00 P.M. Those present were: Edward Mills, President; Donald Nolting, Vice-President; Gerald Burdick, Trustee; LeRoy Draine, Trustee; and Peter Rausch, Trustee. Present also were Jim Martin, Manager; Mike Riker, System Operator; Terry Frease, Maintenance; and Ted Schultz, Engineer. Also present in the audience was residents Jeannette Mills and Ernie Garcia.

AGENDA:

Nolting made motion, seconded by Burdick, to approve tonight's agenda as written. The motion passed with a unanimous voice vote.

MINUTES:

Rausch made motion, seconded by Nolting to approve the minutes of the March 21, 2017 meeting as written. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for March was presented. Martin reported that March was a normal month, both in revenue and expenses with nothing out of the ordinary happening. Mills asked if there were any questions pertaining to the report and there being none Rausch made a motion, seconded by Nolting, to approve the financial report. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of March was presented. Martin said he has gotten complaints of air in the water lines at the home of Kaiser at the end of Pinewood Drive. The adjacent hydrant has been flushed twice and there was an abundance of air released each time. The hydrant further up the street did not have any air present. Martin reported that he mentioned at the March meeting that our insurance carrier was not going to renew our policy upon expiration at the end of June but he did not know the reason. Now we know that our local agency has dropped the carrier from their sponsorship so we will be moving to a new carrier beginning in July. Last year we contracted the mowing of our nine properties with Black Hills Works. They have declined this year because of a lack of employees. Terry Frease has volunteered to take care of the seven small properties if we can hire out the mowing of the two large ones (Nonanna and Croyle II). Nolting made a motion, seconded by Burdick, to allow Martin to hire someone to do the mowing of these two properties. The motion passed by unanimous voice vote. Martin upgraded the QuikBooks software to a newer version. The old version was not going to be supported after May 31st. The cost was slightly over \$800 for the upgrade. Martin stated that grass is growing but not in some of the disturbed areas of the new pipeline. There are really four properties affected negatively. Last fall the Board had the areas reseeded and said that was the end of District support. Martin wants to know how to handle

customer complaints concerning these areas. After a lengthy discussion Schultz was asked to supply a square footage of the area affected and an estimate of the cost for reseeded to Martin by May 1st. Martin mentioned again this month he was going to be out of town May 20th to June 4th and again from July 22nd to August 6th. There being no further discussion of the Manager's Report Nolting made motion, seconded by Rausch, to approve the report. The motion passed by voice vote.

OPERATOR'S REPORT:

Riker make his Operator's report. He reported the monthly water production and the status of the wells. He is working to get the telemetry specialists out to install the surge suppressors on the storage tank to help prevent damage from lightning. He said there has been some vandalism at the Conifer well with rocks being thrown at the west wall. He will be out of town April 27th thru May 2nd. There being no questions Nolting made motion, seconded by Rausch, to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Office Building: The approach permit with septic drainfield has been approved by the County. We need the building floor plan and elevations so we can apply for the building permit.
2. Sewer Service to the Sutton Family Trust Property and Stetler Property: The Engineer has set up a meeting with the City to discuss our proposed sewer plan. The meeting will be on May 11th.
3. Water Tank Surge Modification: Last summer there was a lightning strike on our tower that damaged the telemetry system. Our Engineer brought in an electrical expert to assess the tank grounding and susceptibility to damage from lightning. He recommended the placement of surge protectors on the cables for the telemetry system along with other suggestions. These suggestions were approved for funding at the November 2016 meeting and parts were ordered. Since then the weather has not been cooperative for work at the tower. Riker said he would have this taken care of as soon as he could get the electricians available.

NEW BUSINESS:

1. Lawn Mowing: Discussed in Manager's report.
2. Pinewood Pipeline Restoration: Discussed in Manager's report.
3. Hydrants: It was asked if we flush our hydrants. Riker stated yes and that they are scheduled to be flushed this spring.
4. Audience Comments: There were none.

At 8:00 PM Burdick made motion, seconded by Rausch, to adjourn the meeting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk