

MINUTES OF THE
COLONIAL PINE HILLS SANITARY DISTRICT
April 16, 2019

The Board of Trustees of the Colonial Pine Hills Sanitary District met on April 16, 2019 at the Whispering Pines Fire Hall. President Mills called the meeting to order at 7:00 PM. Trustees present included Edward Mills, President; Donald Nolting, Vice-President, Peter Rausch, Trustee; and LeRoy Draine, Trustee. Gerald Burdick, Trustee was absent with prior arrangement. Present also were Jim Martin, Manager; and Michael Riker, System Operator. The Audience consisted of Jeanette Mills.

AGENDA:

Rausch made motion to approve the Agenda as written, seconded by Nolting. The motion passed with a unanimous voice vote.

MINUTES:

Draine made motion, seconded by Nolting to approve the minutes of the March 19, 2019 minutes with typographical corrections. Motion passed with unanimous voice vote.

FINANCIAL REPORT:

The Financial Report for March was presented. Martin noted he has added a new report that will be presented quarterly to report Profit & Loss against the Budget. He stated the month of March was rather normal for both revenue and expenses with no surprises. There were no questions or comments. Rausch made motion to approve the financial report, seconded by Nolting. It passed by unanimous voice vote.

MANAGER'S REPORT:

The Manager's report for the month of March was presented. Martin reported the RCS Construction has begun installing the isolation valves we contracted for but they have had several weather delays. As of this report they have installed three of the ten valves. We have had two water leaks discovered and repaired; one on Albertta Drive and the other (an emergency with one home without water) on Okpealuk Court. The leak on Albertta was repaired by Dan's Ditching but they were not available for the Okpealuk Court leak and since it was afternoon on Tuesday with a storm expected on Wednesday, Riker asked RCS Construction if they would be willing to work the leak since they had the equipment on hand. They repaired the leak and finished near 10:00 PM just as the snow began to fall. Martin has set up a meeting in the conference room for the Kamstrup Metering Systems representative from Dakota Supply Group give a demonstration on this radio read meter. The meeting is on Wednesday, April 24th at 1:30 PM. Anyone interested can attend. There will be an Unemployment Insurance Audit tomorrow afternoon. It is a tri-annual audit required by the Municipal League. We have picked up our new lawn mower. It is stored in the garage at the present. I cost \$4,799.00 after the \$300.00 given for our old mower. Payment was made on April 1. There being no further discussion Rausch made a motion, seconded by Nolting, to approve the report. The motion passed by voice vote.

OPERATOR'S REPORT:

Mike Riker made the Operator's Report. He stated the well production for the month of March and the first ten days of April. Water usage is increasing as expected with the Spring. All the wells are running normally. There was a discussion concerning water age and bacterial growth and chlorine residual. Riker explained how these were handled in our system. There being no questions Draine made motion, seconded by Rausch to accept the Operator's report. The motion passed by unanimous voice vote.

OLD BUSINESS:

1. Isolation Valve Plan Update: Riker stated that RCS Construction has, after several weather delays, completed the installation of three valves of the ten scheduled. They have begun excavation at the northwest corner of Albertta Drive and Langenberg Court and have done some initial exploration at the northwest corner of Wamberg Court. With the knowledge gained about our ability to isolate sections of home from these three new valves, Riker has suggested some deviations from the original project plans and put a couple of valves in other locations such as on Katrina Court.
2. City Sewer Agreement: The City has our changes to the agreement and will discuss with Public Works and get back to us.

NEW BUSINESS:

1. Okpealuk Court Pipeline Extension Proposal: Last week we discovered a substantial water leak on Okpealuk Court. This is the third such leak in about a year at this location. Upon excavation we found a broken service line just off one of the taps on the main. The other two leaks were also service lines that were broken by rock and by soil settling. There are four homes on this cul-de-sac and all four service lines are tapped to the main in a central location. Mike Riker has suggested that we should do a more thorough repair in this area. His proposal includes adding some 100 feet of 4- or 6-inch water main connected to the end of the current main, adding four new water taps for the four homes and running four new service lines from the taps to the curb stop boxes. He is also proposing the addition of a fire hydrant at the top of the cul-de-sac. An estimate for the cost of the materials was provided by Northwest Pipe at \$5,757.75. An excavation and installation cost estimate was provided by RCS Construction for \$35,900.00. There would be additional cost for the re-asphalting of the street. A discussion followed. The RCS estimate is totally unacceptable when comparing their costs provided on the latest leak repair bill. Mike Riker is going to go back to RCS and see if there is a mistake in their bid and if not, we may decide to bid out this project, if the District wishes to continue.
2. Kamstrup Metering System: Martin has set up a demonstration of the meters in his office conference area for Wednesday, April 24th at 1:30 PM. Anyone interested may attend.
3. Audience Comments: There were none.
4. Executive Session (Employee/Legal Matters):

There being on further business Rausch, at 7:56 pm, made motion, seconded by Nolting to adjourn the meeting. The motion passed by unanimous voice vote.

Respectfully,

Jim Martin
Manager/Clerk